



## Minutes of PTA Meeting

*7.30pm Wednesday 8<sup>th</sup> May 2019 at St Thomas's School*

### Meeting opened 7.30pm

**Present:** Sally, Alexis, Emma W, Donna, Andy, Julie, Shakil, Naani, Amanda, Abbey, Tania, Richie, Luke

**Apologies:** Michelle, Emma O, Marie, Andy

**1. Confirmation of Previous Minutes** – confirmed as read. Seconded Amanda

**2. Board update** - To be held next week

**3. Correspondence In / Out** - quiz letter request of support to various businesses

**4. Treasurer's report – Emma W**

- May accounts were circulated prior to meeting for approval. Confirmed as read, seconded Amanda.
- Change bank a/c signatures and new person to make payments – almost finalised

**5. Teacher's report – Sally**

- ERO came in Wk 1: Have had positive feedback on the Friday.
- ERO were welcomed with a Whakatau which Lana and Amy led on the Tuesday morning.
- New Year 0 class started.
- Year 3 students are participating in a Resilience programme.
- Orienteering group did well.
- Nano Girl was a hit for the whole school – she did a presentation on Wednesday 8th May in the hall.
- All staff are continuing focusing on ensuring our students are agentic learners and re using the formalised progressions in Reading, Writing and Maths.
- Teachers are also working towards Student Led Conferences in Week 4.
- All programmes are well underway with the term.
- Have three teachers who will be happy to be auctioned at the Quiz Night and one who is happy to help.
- New astroturf around trees is beneficial with students playing there and enjoying their environment.
- 

**6. General Business:**

**a) Pizza Lunches (carried forward Donna)**

- Do we have agreement to continue with sales this year and specifically term 2 week 5?
- Email Claire and Ingrid to ascertain impact and follow up, advise popularity with parents

## **b) Quiz Committee (Naani)**

- Gold and silver sponsorship confirmed!
- We are collecting prizes as a committee but are very happy for you to help out sourcing prizes, please do all possible to assist with this by shoulder tapping and canvassing your resources, one month to go!

## **c) Sponsorship Correspondence (Alexis)**

- We have confirmed Saint Johns Butchery silver sponsorship of \$1,000, we are fortunate they are continuing given that we are not doing any sausage sizzles at the moment, so please support them. We now have a new gold sponsor Colliers International at \$3,000. Richard James is a parent of the school and has facilitated this sponsorship for the school, thank you Colliers! Now we are on the hunt for a bronze or two...

## **d) Contacts list update (Alexis)**

- To be followed up and create a what's App PTA group please!

## **e) Movie (Julie)**

- Couples movie Rocketman – Elton John Thursday 30 May tickets now on sale but nil so far, please push this amongst your friends Costumes/prizes !! 7.15pm start nibbles 8pm start and 10pm finish.
- Toy Story 4 for kids option confirmed Sunday 23 June 2 pm for pre-release. Alexis to design poster advertisement.

## **e) Entertainment Books (Julie)**

- Sales down this year potentially, Julie following up next week

## **f) Lantern Festival (Shakil, Abbey, Julie) Sunday 19 May**

- Designs have changed for this year – slimmed down options available for sale.
- Richie to assist with sticks \$1 per stick, big thank you! (extra to \$5 lantern) sales prior and on the day.
- Sausage sizzle commences 5pm, depart 5.45 in time for twilight walk to Madills.

## **g) Second Hand Uniform Sales**

- We had a very successful pre loved uniform sale near the end of term 1, we raised \$2,250.
- There was an accumulation of gear and after a few hours of sorting we were able to run a well organised sale. Thank you to everyone who helped on the day - Julie, Marie, Alexis and Emma. Feedback from the community was very positive and they are looking forward to the next sale. We will aspire to continue with collections of old uniforms for another sale possibly end of term 2.
- Continue the call for collections each term with preloved items to be dropped to the office

## **h) T-Shirts**

- It has been mentioned previously that we could organise tshirts for the houses for sports day. Michael has indicated that he is happy for us to do this as a fundraiser.
- The design would be simple, tshirts of house colours with a St Thomas's logo on the front and the house and image on the back.
- We could sell them for around \$20 to cover the cost and make a margin as a fundraiser.
- Designs and exact costings to follow, Emma O to follow up.

## I) Fundraising

### i) Chocolate Sales (Alexis)

- Unfortunately, the board voted rather strongly against a chocolate fundraiser. Reasons cited were that it would conflict with our healthy food policy and thus a source of mixed messages to students, while additionally that often parents end up paying for the whole box.

### ii) Doodle Boards (Luke)

- Year 1 – year 5 students white board use in class is significant thus Luke has been trialling in class.
- Durable, environmentally friendly ie; saves paper, save work option means work can be connected to a printer to be printed, plus erase option, great to exhibit work, classroom popularity noticed by Luke.
- Special stylus or can use finger, inspires engagement and motivation, lefties love it!
- 6 colour choices, light and easy to transport, space saving, battery life is quite long, small C20 disc battery.
- Luke suggests 2 particular sizes of doodle board are recommended as best use in class and a vast improvement to use versus current whiteboard use.
- A reasonable option for fundraising 12-inch RRP \$35 and 20-inch RRP \$45, propose ordering 300 and profit of approx \$1600
- Too great of an outlay to prepurchase for sales, pre sale option to be explored.

### j) Carry forward to next months agenda:

- Plant ordering fundraiser
- T-Shirts for houses on sports days sanctioned by Micheal as a fundraiser to be available in the four house colours with house image on back and logo.
- A'thon with wellbeing – prize Fitbit???? Educational questions for testing.
- Calendar art – discuss next month.
- Suggestion on face book for an ice rink fundraiser, review next meeting

**7. Next PTA Meeting:** Wednesday 5<sup>th</sup> June 7.30pm (Emma O to communicate change)

**Meeting closed 8.52 pm** (Thank you to Naani and Abbey for refreshments tonight)

### Summary of actions:

Topic	Action	Responsibility
Quiz Committee: Naani, Emma, Mandy, Andy, Amanda, Alexis.	Regular meetings to be held and committee to report back, Sponsorship letter for auction item recruitment Advertising, save the date goes out this week and sales imminently TBA	Emma O Naani, Mandy, Andy, Amanda, Alexis
Sponsorship	Gold accepted Colliers Try Wine box for bronze?	Emma O, Donna

Movie Night	Adult couples movie night Booked, please push sales among networks Child movie afternoon Booked	Julie All members please
Second Hand Uniforms	Term 1 and 4 collections and sales Collections continue in the office	Emma O, Alexis, Julie, Marie, Abbey
<b>Auction items and prizes</b>	<b>Please all shoulder tap and canvas</b>	<b>All PTA members</b>
Calendar Art	Carry forward	Amanda
Fundraising initiative	Doddle Boards presentation Contact Mandy for import ideas to reduce possible costs Container pre-sale plan proposed and to be explored	Luke/Alexis
Pizza Lunches	Email Claire and Ingrid to ascertain impact and follow up, advise popularity with parents	Donna/Michelle
Lantern Sticks Sausage sizzle supplies	Cut and supply approx 120  Sausages supplies delivered on site	Richie Donna, Cooks: Shakil and Andy, Amanda, Donna, Alexis

#### Wine & Cheese roster:

Meeting	Who
<b>Weds 5<sup>th</sup> June</b>	<b>Michelle &amp; Marie</b>
Weds 3 <sup>rd</sup> July	Mandy & Shakil
Weds 7 <sup>th</sup> August	Naani & Amanda
Weds 4 <sup>th</sup> September	Alexis & Lydia
Weds 16 <sup>th</sup> October	Julie & Tanya
Weds 6 <sup>th</sup> November	Donna & Kav
Weds 4 <sup>th</sup> December	Emma O & Richard

Note: If you are unable to attend the meeting you are assigned please make arrangements with your buddy or swap with someone.